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**Date: Tuesday 20th May 2014**

**Special Meeting SAHPA Headquarters.**

**1. CHAIRPERSON OPENED MEETING AT: 7.15pm**

**Attendance:** Mr D Thalbourne ( Chairperson ), Mr P Springett, Mr T Jeffries , Mr J Cock, Mr R Goodacre Mr D Shaw, Mrs C.Myers(General Secretary) Mr D.Cawte, (Treasurer).

**2. Loading of Main Race Unit.** - Mr G Cawte and Mr J Cock spoke on loading of Race unit . Mr T Jeffries drafted new loading procedure sheets to be followed by loaders.

Coloured tags on Hampers - All hampers must be tagged with correct tags .

**HAMPERS TAGGED WITH THE WRONG TAGS WILL NOT BE LOADED.**

**3. RELEASE PANEL.** Attending - Mr G Hodgins,Mr S Barber  
Apologies - Mr J Marafiote and Mr B Balk.

Mr P Springett spoke on Release Guidelines which are to be handed to all the release panel for all the panel to follow.

New release panel members to do alternate weeks .Mr P Springett to do roster.

**4.CONVOYER AND TRANSPORTER** - Attending **Mr T Perkins and Mr B Mckinnon** - Introduction between convoyer and transporter discussed the convoying and watering of pigeons also a discussion on racepoints as both Convoyer and transport driver are new to the position.

**5. CLEANING OF RACE UNIT-** **Mr T Perkins and Mr G Hodgins.** Cleaning of race unit will occur on Sundays or Mondays .Unit to be vacuumed on a regular basis. Cardboard still being followed up.

General Business -

1. Blue Trailer - follow up to have repaired for use.Mr P Springett to speak to transporter.
2. Full service to main race unit approved \$3000 for brake & full service.
3. Newsletter to come in two weeks.
4. Clock Chairman - No meeting will be held .Compiling sheets no longer required for electronic clocks . All other information will be supplied in a manual in before SAHPA racing starts.

**Next Meeting - 3rd June 2014. 7.00pm**