



SAHPA GENERAL SECRETARY  
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## SAHPA COM MOM 26 03 2021

1. Present - Chairman (D Thalbourne), COM (J Cock, R Williams, J Jackson, G Hodgins, D Walker), and Treasurer (T Tirrell).
2. Meeting – opened by D Thalbourne at 1000hrs
3. New committee of management welcomed by D Thalbourne.
4. General Business
  - a. General Secretary – one application was available for consideration – Joe Jackson.
    - i. It was determined that the General Secretary position should not be shared with a delegate position (which Joe currently held on the new committee). On this basis, Joe Jackson was asked to either withdraw the application for General Secretary or Area delegate. Joe chose to be considered for the GenSec position, and if successful, would resign from the Area delegate position.
    - ii. Joe was asked about his background and general abilities and capabilities, which were provided. Joe was asked to leave the meeting while the GenSec position was discussed.
    - iii. Discussion followed. It was decided to offer Joe Jackson the Assistant Secretary position on an interim basis to enable Joe to see if he understood the GenSec requirements and was found to be handling these requirements Aok (by the SAHPA COM), and Joe was comfortable ‘in the GenSec position’. This being the case Joe would be confirmed as GenSec (at a later date say 2-3 months). Concurrently the SAHPA COM would continue looking for a suitable candidate for the GenSec position.
    - iv. Joe returned to the meeting and was offered the position of Assistant Secretary as per the offer outlined above. After some discussion, Joe accepted the position as offered.
  - b. Treasurer– two applications were available for consideration – T Tirrell (current treasurer) and G Harris.
    - i. Discussion followed, and the decision was made to appoint T Tirrell as treasurer for the 2021/22 year.
    - ii. T Tirrell joined the SAHPA COM meeting.
    - iii. There was additional discussion regarding the use of ‘standalone’ software for the treasurer rather than continue using the software currently being made available by Evolving Solutions. The decision was made to review available software suitable for SAHPA needs – T Tirrell to review and report to the SAHPA COM for next meeting.
  - c. Auditor - Cheryl Cox - Hu Partner, 2/370 Main South Road, MORPHETT VALE SA, 5162.

- d. Conveyor – Russell Burnett appointed
  - e. Race Adjudicator – No applications – Geoff Cawte approached post meeting – he has agreed to take the position for 2021.
  - f. Ring Secretary – Sophia Thalbourne appointed.
  - g. Unit Cleaner(s) – Greg Hodgins appointed.
  - h. Hall Cleaner – no applications – position pending.
  - i. Website Manager – Alan Agar appointed.
  - j. Transport Driver – Alex Stojakovic appointed.
  - k. Dock Manager(s) – no applications – appointment(s) pending.
- 5. Meeting Closed 11.50 pm.
  - 6. Next Meeting – 1300hrs Sunday 11 April 2021 at SAHPA HQ.

### Post Meeting Activity and decisions with COM

- 1. Joe Jackson discussed the Assistant Secretary position with D Thalbourne, T Tirrell and D Walker. He advised that as the Assistant Secretary was required at the SAHPA HQ on hampering nights, and as he had commitments with his club on hampering nights that he would not be able to do the Assistant Secretary requirements as outlined in the OM above and which he had previously accepted.
- 2. David Thalbourne after discussions with COM members, decided to reopen the General Secretary position.
- 3. As a consequence of points 1 and 2 above, Tom Tirrell and David Walker were asked to manage the GenSec position until a permanent appointment was made. Tom and David accepted the task pending a permanent appointment.

END of MOM